



Central Reservations  
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**Rates are valid from 01.11.2017 until 31.10.2018**

**Private Clients Rate Sheet**

**Bed & Breakfast per person per day - Low Season (01.12.2017 - 31.07.2018)**

	Rack Rate	VAT incl. in Rate	Nett Rate excl. Vat & Levy	Bed Levy	Total Amount Incl. Levy
Single Room	800.00	102.56	683.76	13.68	800.00
Double Room	670.00	85.90	572.65	11.45	670.00

**Bed & Breakfast per person per day - High Season (01.11.2017 - 30.11.2017 & 01.08.2018 - 31.10.2018)**

	Rack Rate	VAT incl. in Rate	Nett Rate excl. Vat & Levy	Bed Levy	Total Amount Incl. Levy
Single Room	845.00	108.33	722.22	14.44	845.00
Double Room	735.00	94.23	628.21	12.56	735.00

**Children Policy:** Including Bed & Breakfast per day

	Rack Rate	VAT incl. in Rate	Nett Rate excl. Vat & Levy	Bed Levy	Total Amount Incl. Levy
0 to 4 years	Fee of Charge				
5 to 12 years	350.00	44.87	299.15	5.98	350.00

All Children occupying a separate room will be charged your nett rate for a single or a double room

**Camping:** Per person per day

Adults	150.00
Children 0- 4 years	F.O.C
Children 5 - 12 Years	75.00

**Activity rates:** Per Person

<b>Full Day Game Drive</b> Incl. Water only	1 pax	2,810.00	per person
	2 pax	1,405.00	per person
	3 pax	975.00	per person
	4 pax	700.00	per person
	5 pax	700.00	per person
	6 pax	700.00	per person
	7 pax	700.00	per person
	8 pax	700.00	per person
	9 pax	700.00	per person
	10 pax	700.00	per person
<b>Half Day Game Drive</b> Incl. Water only Back at lodge @ 12:00	1 pax	1,945.00	per person
	2 pax	975.00	per person
	3 pax	650.00	per person
	4 pax	490.00	per person
	5 pax	490.00	per person
	6 pax	490.00	per person
	7 pax	490.00	per person
	8 pax	490.00	per person
	9 pax	490.00	per person
	10 pax	490.00	per person
<b>Guided Hike</b>			P.O.R.

**Meal rates:** Per Person

Breakfast	140.00
Light Lunch	175.00
Lunch packs	150.00
KIDS Dinner (5 - 12)	185.00
Dinner	300.00

Please Note: All meal rates are NETT and NON - Commissionable

Please note that a 2% Tourism Bed Levy is charged on BB

P.T.O.

## **Terms & Conditions**

### **Reservations:**

1. All bookings, cancellations or amendments must be made to the booking office in writing.  
The above will ONLY be effective if written confirmation thereof has been received from the bookings office.  
If a booking is amended and there is no space for a booking on the amended date - the Tour Operator needs to CANCEL the original date if they do not wish to keep it. The booking will NOT be automatically cancelled.
2. Provisional Bookings remain the responsibility of the Tour Operator and should they not be cancelled - the tour operator will be held responsible
3. Provisional Bookings should be confirmed / cancelled within 7 days. It remain the responsibility of the Tour Operator to do so.
4. It remains the responsibility of the Tour Operator to make sure the correct information was confirmed to them. This includes dates / room amount and types and if the booking is confirmed or provisional

### **Group Bookings** (A group booking consists of more than 2 rooms OR when a guide accompanies clients)

1. 60 (sixty ) days prior to arrival at the Lodge, a pre-arrival check may be done by the booking office to secure a preliminary rooming list and confirmation from the Tour Operator as to the number of the rooms required. Rooms that are not required should be released.
2. 45 (forty five) days prior to arrival at the Lodge, the Tour Operator has the right to cancel 10% of the rooms being held by the booking office on that date without any cancellation fee being payable. If more than 10% of the rooms are cancelled, the booking office reserves the right to levy a charge equivalent to the full accommodation rate booked - discounted by 50% for the full period of the original reservation.
3. The final rooming list must be received by the booking office 30 days prior to arrival at the Lodge.

### **General:**

1. If the Agent at any time is approached by another Tour Operator who is willing to pay a deposit of 50% of the accommodation fee in order to secure accommodation that has already been booked, but not yet confirmed, by the first Tour Operator, the Agent shall give the first Tour Operator the **opportunity to either:**
  - 1.1. Confirm the reservation, in which case the Tour Operator shall furnish the Agent with a non-refundable deposit of not less than 50% of the total value of the reservation, such deposit to be received by the Agent and the establishment not later than 7 days after confirmation of the reservation, **or**
  - 1.2 To Cancel the reservation without incurring any cancellation fees.
2. The Lodge reserves the right to change their rate without any prior notice should they deem it necessary

### **Payments:**

1. TO's that have an account with the lodge should make payment to the lodge at the end of the month for the month that has passed.  
E.g If clients stayed in June - their booking should be paid by the end of June
2. All other TO's should pre-pay their bookings 30 days in advance

### **Cancellation Policy:**

**FIT Cancellation:** Bookings cancelled within:  
50% of fee if cancelled 30 -16 Days prior to arrival  
75% of fee if cancelled 15 – 11 Days prior to arrival  
100% of fee if cancelled 10 days or less prior to arrival  
100% of fee - No show

**Group Cancellation:** Bookings must be released 60 days prior to arrival to ensure no cancellation fee is charged  
45 days prior to arrival the operator has the right to cancel 10% of rooms being held without any penalty – if more than 10% are cancelled then 50% of the fee will be charged.  
50% of fee if cancelled 45 -16 Days prior to arrival  
75% of fee if cancelled 15 – 11 Days prior to arrival  
100% of fee if cancelled 10 days or less prior to arrival  
No Show - 100% of fee

**Agents with credit facilities are still liable for cancellation charges even if they have not received a deposit from their clients.**

### **Banking Details:**

Mondjila Safari Camp  
Standard Bank  
Acc Nr: 0426 163 44  
Branch: 084 673  
Outjo

Please email proof of payment to: [reservations3@exclusive.com.na](mailto:reservations3@exclusive.com.na)