

Private Clients Rate Sheet

Rates are valid from 01.12.2018 until 30.11.2019

| Dinner Bed & Breakfast per person per day - Low Season (01.12.18 - 30.06.19) | | | | | |
|---|------------------|---------------------|-----------------------------|-----------------|---------------------|
| | Rack Rate | VAT incl. | Nett Rate | Bed Levy | Total Amount |
| | | in rack rate | excl. Vat & Levy | | Incl. Levy |
| Single Room | 2 650,00 | 342,67 | 2 284,48 | 22,84 | 2 650,00 |
| Double Room | 2 250,00 | 290,95 | 1 939,66 | 19,40 | 2 250,00 |

| Dinner Bed & Breakfast per person per day - High Season (01.07.19 - 30.11.19) | | | | | |
|--|------------------|---------------------|-----------------------------|-----------------|---------------------|
| | Rack Rate | VAT incl. | Nett Rate | Bed Levy | Total Amount |
| | | in rack rate | excl. Vat & Levy | | Incl. Levy |
| Single Room | 3 135,00 | 405,39 | 2 702,59 | 27,03 | 3 135,00 |
| Double Room | 2 730,00 | 353,02 | 2 353,45 | 23,53 | 2 730,00 |

| Fully Inclusive per person per day - Low Season (01.12.18 - 30.06.19) | | | | | |
|--|------------------|---------------------|-----------------------------|-----------------|---------------------|
| | Rack Rate | VAT incl. | Nett Rate | Bed Levy | Total Amount |
| | | in rack rate | excl. Vat & Levy | | Incl. Levy |
| Single Room | 3 865,00 | 499,78 | 3 331,90 | 33,32 | 3 865,00 |
| Double Room | 3 460,00 | 447,41 | 2 982,76 | 29,83 | 3 460,00 |

| Fully Inclusive per person per day - High Season (01.07.19 - 30.11.19) | | | | | |
|---|------------------|---------------------|-----------------------------|-----------------|---------------------|
| | Rack Rate | VAT incl. | Nett Rate | Bed Levy | Total Amount |
| | | in rack rate | excl. Vat & Levy | | Incl. Levy |
| Single Room | 4 335,00 | 560,56 | 3 737,07 | 37,37 | 4 335,00 |
| Double Room | 3 935,00 | 508,84 | 3 392,24 | 33,92 | 3 935,00 |

Children Policy:

| | Rack Rate | VAT incl. | Nett Rate | Bed Levy | Total Amount |
|------------------------------|-------------------|---------------------|------------------|-----------------|---------------------|
| | | in rack rate | excl. Vat | | Incl. Levy |
| 0 - 5 Years | FOC | | | | |
| Children 6 - 11 Years | 50% off Rack Rate | | | | |

Activity rates: (Per Person)

| | | | | |
|-------------------------|----------|--------------|------------------------|--|
| Game Drive | 560,00 | Min of 2 pax | | |
| Boat Cruise | 560,00 | Min of 2 pax | | |
| Cultural Village Visit | 550,00 | Min of 2 pax | | |
| Fishing by Boat | 1 865,00 | Min of 2 pax | (Excludes Tackle Hire) | |
| Private Boat & Guide | POR | n/a | | |
| Private Vehicle & Guide | POR | n/a | | |

Meal rates: (Per Person)

| | | |
|---------------------|--------|--------------|
| Bush Brunch | 590,00 | Min of 2 pax |
| Lunch | 240,00 | |
| Lunch Packs | 165,00 | |
| Dinner | 410,00 | |
| Private Deck Dinner | 590,00 | Min of 2 pax |

Children >12 pay 50% less

Please Note: All meal rates are NETT and NON - Commissionable

Please note that a 1% Tourism Bed Levy is charged on DBB + FB and Activities.

TERMS & CONDITIONS:

NOTE: IT IS A CONDITION OF BOOKING WITH CAPRIVI COLLECTION THAT EACH AND EVERY GUEST BE ADEQUATELY COVERED BY COMPREHENSIVE TRAVEL AND MEDICAL INSURANCE

BOOKING PROCEDURE:

All reservations must be received in writing by fax (+264 61 237 295) or e-mail (reservations@caprivicollection.com). The following details are required 30 days prior to date of travel in order to confirm a booking:

- 1) Clients Full Names / Rooming list
- 2) Arrival & Departure Details
- 3) Nationality
- 4) Dietary Requirements
- 5) Mode of Transport
- 6) Payment in Full

Please do not confirm any booking to Caprivi Collection unless you are holding the necessary funds. Should you cancel a confirmed booking, the cancellation policy will apply.

PAYMENT POLICY:

Our reservations department will advise the easiest method of payment. All reservations made will only be guaranteed once payment is made and monies are received in accordance with the following schedule:

INDIVIDUAL / FIT RESERVATION:

An individual (FIT) reservation is classified as any booking comprising 1 to 5 guests.

All bookings are held as **provisional** until:

- **Deposit** of 30% of the total invoiced amount (as specified on the invoice) is received by us.
- Should the deposit not be received, our reservation system will **automatically cancel** the booking.
- Once the deposit is received – the booking will be regarded as **confirmed**.
- **The deposit is calculated by the total number of rooms reserved.**
- **Balance of payment** must be received at least **30 days prior** to date of travel.
- **Proof of payment** must be **faxed** (+264 61 237 294) or **e-mailed** (reservations@caprivicollection.com) to our office, with the following details:

- 1) Company name
- 2) Reservation name & number
- 3) Date of deposit
- 4) Amount paid.

PLEASE NOTE: Whilst a booking is held on a provisional status and another booking is received accompanied by a 30% deposit, you will be informed in writing to secure your reservation with a deposit of 30% within 5 working days. Failure to pay the deposit within the 5 working days will result in an automatic cancellation of the entire reservation.

Waitlist: We are able to waitlist bookings at the lodges on the reservations system – such requests should be sent to us via fax or e-mail. Should the space clear - you will be notified in writing and the standard booking procedures will apply.

Amendments and Special Concessions: All amendments to the above must be directed in writing to reservations@caprivicollection.com

CANCELLATION POLICY:

| | |
|--|------------------------------------|
| All cancellations will be subject to the following policy: | Applicable cancellation fee |
| Up to 40 | 30% deposit is forfeited |
| 39 - 30 | 50% of total value of reservation |
| 30 or less | 100% of total value of reservation |

| CHILD POLICY: CC PROPERTY: | | CHILDREN ACCEPTED: | | |
|-----------------------------------|--------------|---------------------------|----------------|----------------|
| | | 4x4 | Boating | Fishing |
| Lianshulu Lodge | From 6 years | 6+ | 6+ | 6+ |
| Bush Lodge | From 6 years | 6+ | 6+ | 6+ |

IMPORTANT INFORMATION:

- All guests travelling with Caprivi Collection must be covered by their own fully comprehensive travel and medical insurance policy valid from the date that they confirm the booking with us.
- Please contact the relevant authorities to confirm current visa requirements and to ensure that travel documents are in order for the countries travelled through to get to us.
- It is important to ensure that arrival and departure times coincide with border times:

NOTES:

Accommodation & Transfers rates quoted are subject to change without prior notice.

A luggage restriction of **20kg** per person (soft bags; no hard suitcases and including hand luggage) for all charter flights.

Passenger Taxes and Visa Fees where applicable are not included.

BANKING DETAILS:

Account Holder : CAPRIVI LODGE HOLDINGS (PTY) LTD trading as Caprivi Collection

Bank Name : First National Bank

Branch : Old Power Station

Branch Code : 281174

Account Number : 62245884467

Swift Code : FIRNNANX

Please fax the deposit slip to +264 61 237 295