



2017/2018 RACK RATES

1 November 2017 - 31 October 2018

DBB PP PER NIGHT	RACK	NETT	COMM	LEVY	NETT STO	15% VAT	GROSS	TOTAL INC LEVY
Single	2,175.00	1,875.00	0.00	18.75	1,875.00	281.25	2,156.25	2,175.00
Double/Twin	1,765.00	1,521.55	0.00	15.22	1,521.55	228.23	1,749.78	1,765.00
Children 4 - 11 years of age	880.00	758.62	0.00	7.59	758.62	113.79	872.41	880.00
Guide 1 - 3 Full paying guests	605.00	521.55	0.00	5.22	521.55	78.23	599.78	605.00
Guide 4 - 10 Full paying guests	535.00	461.21	0.00	4.61	461.21	69.18	530.39	535.00
Guide 11+ Full paying guests	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

KINGFISHER PER TENT / NIGHT	RACK	NETT	COMM	LEVY	NETT STO	15% VAT	GROSS	TOTAL INC LEVY
Adults	705.00	613.04	0.00	0.00	613.04	91.96	705.00	705.00
Children 4 - 11 years of age	380.00	330.43	0.00	0.00	330.43	49.57	380.00	380.00
Guide 1 - 3 Full paying guests	470.00	408.70	0.00	0.00	408.70	61.30	470.00	470.00
Guide 4 - 10 Full paying guests	410.00	356.52	0.00	0.00	356.52	53.48	410.00	410.00
Guide 11+ Full paying guests	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

CAMPING PP PER NIGHT	RACK	NETT	COMM	LEVY	NETT STO	15% VAT	GROSS	TOTAL
Adults	175.00	152.17	0.00	0.00	152.17	22.83	175.00	175.00
Children 4 - 11 years of age	85.00	73.91	0.00	0.00	73.91	11.09	85.00	85.00
Tour leaders/guides & all crew	60.00	52.17	0.00	0.00	52.17	7.83	60.00	60.00

One tour leader/guide/crew free of charge with 10 full paying guests & 1 person on special rate per 5 full paying guests.

ACTIVITIES PP	RACK	NETT	COMM	LEVY	NETT STO	15% VAT	GROSS	TOTAL
Guided Himba Village Visit	565.00	491.30	0.00	0.00	491.30	73.70	565.00	565.00
Sundowner	225.00	195.65	0.00	0.00	195.65	29.35	225.00	225.00
Half day rafting	565.00	491.30	0.00	0.00	491.30	73.70	565.00	565.00
Guided walk	210.00	182.61	0.00	0.00	182.61	27.39	210.00	210.00
Return airfield transfers	730.00	634.78	0.00	0.00	634.78	95.22	730.00	730.00

Beverages included with all activities as well as snacks with the Sundowner.

MEALS PP	RACK	NETT	COMM	LEVY	NETT STO	15% VAT	GROSS	TOTAL
Breakfast	110.00	95.65	0.00	0.00	95.65	14.35	110.00	110.00
Lunch	140.00	121.74	0.00	0.00	121.74	18.26	140.00	140.00
Lunch packs	100.00	86.96	0.00	0.00	86.96	13.04	100.00	100.00
Dinner	260.00	226.09	0.00	0.00	226.09	33.91	260.00	260.00

FLY IN DAY EXCURSION PP	RACK	NETT	COMM	LEVY	NETT STO	15% VAT	GROSS	TOTAL
Adult	1,130.00	982.61	0.00	0.00	982.61	147.39	1,130.00	1,130.00
Children 4 - 11 years of age	565.00	491.30	0.00	0.00	491.30	73.70	565.00	565.00

Including return Epupa airfield transfers, guided Himba village & Epupa Falls visit and lunch. Minimum of 2 adult guests.

Pilots/Guides not partaking in activities: normal lunch rate applies; beverages excluded.

- DBB rates include accommodation, breakfast & dinner • VAT & NTB Levy
- Children 0 - 4 stay free of charge • Child rate applies if sharing with adult
- DBB rates exclude lunch & all beverages • All activities • Airfield transfers • Items of a personal nature

ALL RATES & CONDITIONS ARE SUBJECT TO CHANGE.

TERMS & CONDITIONS

Reservations:

1. All bookings, cancellations or amendments must be made to the booking office in writing.
The above will ONLY be effective if written confirmation thereof has been received from the bookings office.
If a booking is amended and there is no space for a booking on the amended date - the Tour Operator needs to CANCEL the original date if they do not wish to keep it. The booking will NOT be automatically cancelled.
2. Provisional Bookings remain the responsibility of the Tour Operator and should they not be cancelled - the tour operator will be held responsible
3. Provisional Bookings should be confirmed / cancelled within 7 days. It remain the responsibility of the Tour Operator to do so.

P.T.O.

TERMS & CONDITIONS (Continue)

Group Bookings (A group booking consists of more than 2 rooms OR when a guide accompanies clients)

1. 60 (sixty) days prior to arrival at the Lodge, a pre-arrival check may be done by the booking office to secure a preliminary rooming list and confirmation from the Tour Operator as to the number of the rooms required. Rooms that are not required should be released.
2. 45 (forty five) days prior to arrival at the Lodge, the Tour Operator has the right to cancel 10% of the rooms being held by the booking office on that date without any cancellation fee being payable. If more than 10% of the rooms are cancelled, the booking office reserves the right to levy a charge equivalent to the full accommodation rate booked - discounted by 50% for the full period of the original reservation.
3. The final rooming list must be received by the booking office 30 days prior to arrival at the Lodge.
4. It remains the responsibility of the Tour Operator to make sure the correct information was confirmed to them. This includes dates / room amount and types and if the booking is confirmed or provisional

General:

1. If the Agent at any time is approached by another Tour Operator who is willing to pay a deposit of 50% of the accommodation fee in order to secure accommodation that has already been booked, but not yet confirmed, by the first Tour Operator, the Agent shall give the first Tour Operator the **opportunity to either:**
 - 1.1. Confirm the reservation, in which case the Tour Operator shall furnish the Agent with a non-refundable deposit of not less than 50% of the total value of the reservation, such deposit to be received by the Agent and the establishment not later than 7 days after confirmation of the reservation, **or**
 - 1.2 To Cancel the reservation without incurring any cancellation fees.
2. The Lodge reserves the right to change their rate without any prior notice should they deem it necessary

Payments:

1. TO's that have an account with the lodge should make payment to the lodge at the end of the month for the month that has passed.
E.g If clients stayed in June - their booking should be paid by the end of June
2. All other TO's should pre-pay their bookings 30 days in advance

Cancellation Policy:

FIT Cancellation:

Bookings cancelled within:

- 50% of fee if cancelled 30 -16 Days prior to arrival
- 75% of fee if cancelled 15 – 11 Days prior to arrival
- 100% of fee if cancelled 10 days or less prior to arrival
- 100% of fee - No show

Group Cancellation:

*Bookings must be released 60 days prior to arrival to ensure no cancellation fee is charged
45 days prior to arrival the operator has the right to cancel 10% of rooms being held without any penalty – if more than 10% are cancelled then 50% of the fee will be charged.
50% of fee if cancelled 45 -16 Days prior to arrival
75% of fee if cancelled 15 – 11 Days prior to arrival
100% of fee if cancelled 10 days or less prior to arrival
No Show - 100% of fee*

Agents with credit facilities are still liable for cancellation charges even if they have not received a deposit from their clients.

For more information and reservations:

- PO Box 26078 Windhoek Namibia • 13 Promenaden Road Windhoek Namibia • www.epupa.com.na
 - Tel + 264 61 237294 • Fax + 264 61 237295 • Email reservations@epupa.com.na
- VAT registration 0409492-015 • Company registration 2001/227 • NTB registration TNC 00001
Epupa Camp Management Tel + 264 65 685 053 / + 264 81 366 4003 Email manager@epupa.com.na

Bank Details:

- Banking details: • Account name - Epupa Camp • Bank - First National Bank • Branch - Maerua Mall 282273
• Account number - 555 011 63021 • SWIFT Code - FIRNNANX